

spreads

# DIGITALISE YOUR FORMAL MEETINGS

*with eGovernance*



Organising a formal meeting with more than 100 members/shareholders (who are often in different countries) can be a true hassle. Many hours can be lost managing the administrative process of each meeting and the difficulties of handling a delegate system in these types of situations can be impossible.

Some organisations fail to hold valid meetings when updating their articles of incorporation because of a lack of legal proof or the absence of the necessary quorum.

Spreads now offers eGovernance, its digital meeting management service, to organizations that have too many members to handle and that wish to hold valid meetings while saving significant time (5x faster).

**Get in touch with our specialist ([andrea@spreads.com](mailto:andrea@spreads.com)) to discuss your governance situation and organise a free demo (with our CEO) based on your specific needs. In a few days, you can be starting using Spreads to organise your meetings!**

## Who is eGovernance for?

1. **Sectorial international non-profit associations with more than 100 members** to manage
2. **Organisations (non-profit associations, companies, international non-profit associations) with more than 100 members/shareholders** to manage and that need to **change their statutes**

## Why use eGovernance?



### Time-saving

Cut by 5 the 15 to 25 hours usually spent organizing a meeting (proxy, votes management).



### Flexible

Thanks to a simple interface, you get to easily manage all complex situations (delegate system, categories with multiple votes, specific quorums, etc).



### Compliance

Make sure your meeting is compliant with the Belgian legislation and that all information is logged in case you need proof of the meeting's validity.

## What do we offer?

| Organisation Features       | Included in Licence Fee |                                   |
|-----------------------------|-------------------------|-----------------------------------|
| Governing Bodies            | ✓                       | Creation, settings and management |
| Number of Governing Bodies  | Unlimited               |                                   |
| Users' categories           | ✓                       | Creation, settings and management |
| Number of users' categories | Unlimited               |                                   |
| Weighted votes              | Unlimited               |                                   |

| Meeting Features     | Included in Licence Fee |  |
|----------------------|-------------------------|--|
| Meetings             | ✓                       | Creation, settings and management                                |
| Resolutions          | ✓                       | Fully adaptable (quorum, majority, ...)                          |
| Number of meetings   | Unlimited               |  |
| Type of meetings     | ✓                       | Fully digital/Hybrid/Fully physical                              |
| Quorum               | ✓                       | No quorum or specific %, general and per category                |
| Majority             | ✓                       | Simple, absolute, qualified, unanimity, general and per category |
| Convening notice     | ✓                       | Standard model included (but no emails sent to participants)     |
| Registration process | ✓                       | Creation, settings and management                                |
| Proxies              | ✓                       | Legally valid proxies, full proxy management                     |
| Attendance           | ✓                       | Live visualisation, exports and included in minutes              |
| Close the door       | ✓                       | Possibility to close the door and fix the quorum                 |
| Voting               | ✓                       | Full and flexible management                                     |
| Results              | ✓                       | Live visualisation, exports and included in minutes              |
| Minutes              | ✓                       | Standard model included  |
| Technical issues log | ✓                       | Included in minutes  |
| Audit log            | ✓                       | Full audit log (details on request)                              |

| Assistance Features          | Included in Licence Fee                   |   |
|------------------------------|---|---|
| Set-up assistance            | 1 hour included, each year                |   |
| Rehearsal                    | 1 hour included for the First Year Period |   |
| 2 <sup>nd</sup> line support | ✓   | See Appendix 2: Service Level Agreement |

| Users Features                              | Included in          |                        |
|---|----------------------|------------------------|
|   | Basic Users Features | Premium Users Features |
| Account management (password)               | ✓                    | ✓                      |
| Basic user information (name, email, votes) | ✓                    | ✓                      |
| Complete user information (address, ...)    | ✗                    | ✓                      |
| Registration                                | ✓                    | ✓                      |
| Votes                                       | ✓                    | ✓                      |
| Update of user information by the user      | ✗                    | ✓                      |
| Delegates                                   | 1 per user           | Unlimited per user     |
| Full registry                               | ✗                    | ✓                      |

## Who is Spreds?

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Since 2011, Spreds has been providing their three digital services to over 400 international companies and associations in order to help them manage more than 35,000 stakeholders.

With **eFundraising** and **ePooling**, companies can reduce the cost of fundraising and investor management by a factor of 3, thanks to a digital pooling process and vehicle.

With **eGovernance**, international associations and companies with over 100 members or shareholders can organize their general meetings easily and in a legally valid manner, while taking five times less time (and therefore cost) than before.

## Our clients

With more than **400 clients** managed and over **35,000 users**, Spreds has established itself as a leader in the digital management of stakeholders. Spreds has seen strong annual growth in all 3 of its products.

| eFundraising                      | ePooling                     | eGovernance            | Overall                         |
|-----------------------------------|------------------------------|------------------------|---------------------------------|
| 492<br>Campaigns                  | 357<br>Clients               | 46<br>Clients          | 403<br>Clients                  |
| 45,000<br>Members                 | 22,250<br>Investors managed  | 14,497<br>Participants | 36,747<br>Stakeholders          |
| EUR 183,000<br>Raised per company | 120<br>Investors per company | 159<br>Meetings        | 158<br>Stakeholders per company |

